

This form is used as part of a repayment agreement between a debtor and the Ministère de l'Éducation, du Loisir et du Sport. The financial institution concerned must be located in Canada. The form must be completed by the person who wishes to authorize the use of preauthorized debit or who wishes to modify or cancel a previously-granted authorization. The form must be returned to the address provided at the bottom of this page.

Please read the "Additional Information" section carefully before filling out the form.

Section 1 Personal Information

Last name		Permanent code assigned by the Ministère	
First name		Social insurance number	
No.	Street	Direction (North, South, East, West)	
Apartment	Municipality		
Municipality (cont.)	Province	Postal code	Telephone number (home) Area code
Country	Other telephone number Area code		Extension
E-mail address			

Provide your e-mail address only if you wish to receive your correspondence by e-mail.

Section 2 Terms and Conditions Related to Preauthorized Debit

Specify the reason(s) you are filling out this form.

- | | |
|---|--|
| <input type="checkbox"/> Authorization to use preauthorized debit | <input type="checkbox"/> Modification of the frequency of debit or the preauthorized amount |
| <input type="checkbox"/> Cancellation of authorization to use preauthorized debit | <input type="checkbox"/> Modification regarding the account or financial institution
(Fill out the appropriate space or spaces in section 3.) |

Indicate the effective date of the authorization, cancellation or modification. Date
Y M D
 (Please note that forms are usually processed within a maximum of 4 weeks.)

Indicate the frequency of debit and the preauthorized amount.

	Amount
<input type="checkbox"/> Every month	\$
<input type="checkbox"/> Every two weeks	\$
<input type="checkbox"/> Every week	\$
<input type="checkbox"/> Twice a month (Your account will be debited on the 1st and the 15th day of each month.).....	\$

NOTE: If you do not have the necessary funds in your account, you must inform the debt collection department of Aide financière aux études, the Service du recouvrement, at least 5 business days prior to the effective debit date. If the financial institution is unable to debit the amount, you will have to pay a fee.

Section 3 Financial Institution

Provide the information related to your account or to your financial institution. Please note that your financial institution must be located in Canada. If you wish to modify information you have already provided, fill out the appropriate space(s) only.

Name of financial institution

No. Street

Direction
(North, South, East, West)

Municipality

Province

Postal code

Telephone number

Area code

Identification no. (transit)

Indicate the number of your chequing account. Make sure that a **specimen cheque** on which you will have written NULL or VOID is included with this **duly completed form**. (Do not sign the cheque.)

Chequing account number (folio)

Section 4 Consent

I hereby confirm that I have read and understood the "Additional Information" section of this form. I understand and accept the conditions pertaining to preauthorized debit. I agree to inform Aide financière aux études of any change in my address, financial institution or account or of any other relevant change within 30 days. I authorize my financial institution to draw a preauthorized debit on my account according to the frequency and amount indicated in section 2 in order to apply it against the repayment of my student loan debt. I certify that all persons whose signatures are required to draw the preauthorized debit on my account have signed this form. This consent is valid as long as my student loan debt (i.e. principal, interest and fees owed to the Ministère de l'Éducation, du Loisir et du Sport) has not been repaid in full. I acknowledge that the delivery of this authorization constitutes delivery by me to my financial institution. I understand that, in order to be able to draw a preauthorized debit, Aide financière aux études may provide my financial institution with the following information: my first and last names, my address, my account number, the frequency of debit and the preauthorized amount.

Signature of debtor

Date

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Signature of account co-holder

Date

Y	M	D
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 5 Additional Information

Personal information

The personal information you provide in this form will be used to debit your account according to the frequency and amount indicated in section 2. Only the authorized debt collection officers of Aide financière aux études have access to this information in order to perform their duties. If you wish to have access to your personal information on file at Aide financière aux études, you must request it in writing. Please note that you may have this information modified or corrected.

Preauthorized debit

Preauthorized debits are drawn according to the frequency you indicated in section 2. If a payment due date falls on a nonbusiness day, the amount will be debited on the next following business day.

You may, at any time, change the amount and frequency of the debits or the information related to your account and financial institution, or you may cancel the authorization given. To do so, you must fill out a new authorization form. Sections 2 and 3 of the current form allow you to make the necessary modifications. You must inform Aide financière aux études of any change in your address by telephone or in writing.

If you decide to cancel the preauthorized debit before having repaid your student loan debt in full, you must contact the debt collection department of Aide financière aux études, the Service du recouvrement, in order to work out new repayment terms and conditions. The preauthorized debit will automatically be cancelled as soon as your repayment agreement expires or as soon as you have repaid your student loan debt in full. Please note that you must contact the Service du recouvrement as soon as your repayment agreement expires. If an amount is owed to you, Aide financière aux études will deposit it into your chequing account.

Additional payment

You may make an additional payment at any time by sending a cheque to Aide financière aux études. This payment will be added to the amounts repaid through preauthorized debit, which will continue to be withdrawn according to the terms and conditions established.